

North Liverpool Citizens Advice Bureaux

Detailed arrangements for the 100 Club

- a) The lottery will be a member's only lottery. All staff, paid and volunteers are automatically admitted to membership. Any other person wishing to participate will need also to become a member.
- b) Participants in the 100 Club will purchase one or more 'tickets' in the draw, @ £1 per 'ticket' per month; each participant will be allocated a 'ticket' number, or numbers.
- c) Membership of the 100 Club will be for an initial period of 12 months, renewable in 12-month blocks only.
- d) Payment will be by cash or cheque, annually in advance, or by annual or monthly standing order; if you wish to pay by standing order, you will be entered in the draw in the month after your first payment is received
- e) Unwaged persons will be able to opt to pay quarterly in advance, by cash or by cheque, if they so wish;
- f) There will be a draw each month, which will normally take place immediately before the Management Board meeting; only payments actually received will be included; participants will be responsible for ensuring that their payments are made in due time; remember, **payments must be made in advance; for example only those whose payments are received by the end of April will be included in the May draw.**
- g) Cheques should be made payable to North Liverpool CABx 100 Club, and must reach the bureau 7 days before the end of the month to ensure inclusion in the next draw.
- h) We are not permitted to pay out more than half the income in prizes; the Board has approved the following proposal: -

40% of each month's income will be paid out in the next month's draw;
a further 10% of each month's income will be put aside and added to the December draw;
each month there will be 3 prizes, the amount of which will depend on the income; the prize fund will be divided as follows:

1 st prize	40%
2 nd prize	30%
3 rd prize	20%
carried to the December draw:	10%
- i) Each prize winner will be notified personally; a list of winners will be posted in each bureau every month; the amount set aside for inclusion in the December draw will be similarly posted.

Application to join North Liverpool CABx 100 Club

I wish to become a Member of North Liverpool Citizens Advice Bureaux

I wish to join the North Liverpool CABx 100 Club. I wish to purchase 100 Club numbers at £1 each per month.

Please tick the box/boxes below to indicate how you wish to pay.

I wish to pay annually in advance by cheque. I enclose £..... (Payable to North Liverpool CABx 100 Club)

I wish to pay in advance by annual standing order. (Please complete the enclosed Standing Order mandate and return it to the above address).

I wish to pay in advance by monthly standing order. (Please complete the enclosed Standing Order mandate and return it to the above address).

(Signature)

(Name):.....

(Address).....

..... (Postcode).....

Telephone.....e-mail.....

(Date)

